

Bench Warrant Quash Procedures

Outstanding Bench Warrants Under \$4,999 except DUI and Assault DV cases.

(1) All defendants with an outstanding bench warrant for **less than \$4,999** may submit a written request to quash the bench warrant. The request may be submitted by fax at 206-870-4397, email at court@desmoineswa.gov, or by first class mail to DMMC Warrant Quash, 21630 11th Ave. South, Ste. C, Des Moines, WA 98198.

(2) The written request must include the case number(s), defendant's full name, date of birth, if possible Photo id, a current mailing address, phone and email address.

(3) Upon receipt, the Court will quash the warrant and set a new court date.

ANY DUI or DV cases fall under BW procedures for over \$5,000

Outstanding Bench Warrants over \$5,000 and all DUI and Assault DV cases

(1) All defendants with an outstanding bench warrant for **\$5,000 or more** may submit a written request to be placed on the bench warrant quash calendar. The request may be submitted by fax at 206-870-4397, email at court@desmoineswa.gov, or by first class mail to DMMC Warrant Quash, 21630 11th Ave. South, Ste. C, Des Moines, WA 98198.

(2) The written request must include the case number(s), defendant's full name, date of birth, Photo id, a current mailing address, phone and email address

(3) Upon receipt, the Court will set the case on the next available bench warrant quash calendar; however, **the bench warrant will remain outstanding until the bench warrant quash hearing.**

Bench warrant quash calendars will be held every other Friday morning at 10:30 am and will be conducted by phone or video using the Zoom application.

